

 <p>सत्यमेव जयते</p>	<p><b>Office of Administrator (IFSCA)</b> <b>International Financial Services Centres Authority</b> <b>2nd &amp; 3rd Floor, PRAGYA Tower, Block 15,</b> <b>Zone 1, Road 1C, GIFT SEZ, GIFT City,</b> <b>Gandhinagar,</b> <b>Gujarat – 382355</b> <b>Email: ifsca-admin@ifsca.gov.in</b></p>	
---	---	---

F. No: IFSCA-SEZ/87/2024-SEZ  
2024

Dated 3<sup>rd</sup> December

**PUBLIC NOTICE No. 03/2024-25**

**Subject: Submission of Monthly Performance Report (MPR) and Services Export Reporting Form (SERF) by IFSC Units**

The SEZ Online portal provides facility for the SEZ entities to submit their Monthly Performance Report (MPR), for all entities, and Services Export Reporting Form (SERF), for the entities who have commenced operations. It has been observed that many entities have not been filing the MPR and SERF reports in the SEZ Online portal. The data provided by the entities in these reports are crucial for monitoring the performance of the units in particular and the development of GIFT-IFSC ecosystem as a whole.

02. Accordingly, in terms of Section 12 (2) (d) read with Section 12 (7) of the SEZ Act, all IFSC units in GIFT-SEZ are hereby directed to submit their complete and accurate MPR and SERF data (if applicable) in the SEZ Online portal **as on the last day of every month by the 5<sup>th</sup>** of the succeeding month (data as on 31/12/24 to be filed by 05/01/25). Failure to submit the reports in the portal shall be viewed seriously and may invite appropriate penal action.

03. Any submission of the aforesaid reports by email or any other manner shall not be entertained. Compliance to this Public Notice shall be monitored strictly from the month of **January 2025**.

**(Praveen Trivedi)**  
**Administrator (IFSCA)**